Assistant Scoutmaster Duties and Responsibilities

General Information

Description: Assistant Scoutmasters help guide the program of the troop. Each Assistant Scoutmaster is assigned specific duties and reports to the Scoutmaster. Assistant Scoutmasters provide required "two-deep leadership".

Comments: Scoutmasters may be male or female but must be 18 years old. One Assistant Scoutmaster must be 21 or older to serve as Scoutmaster in the Scoutmaster's absence. Troop 1 tries to recruit as many Assistant Scoutmasters as possible. Successful troops have four or more Assistant Scoutmasters.

Types of Assistant Scoutmasters Include:

- ASM - Senior Assistant
- ASM - Program
- ASM - New Scouts
- ASM - Venture Patrol
- ASM - Patrol Advisor
- ASM - Events
- ASM - Advancement
- ASM - Physical Arrangements
- ASM - Camping

Assistant Scoutmaster - Senior Assistant

- Serve as Acting Scoutmaster when the Scoutmaster is absent.
- Attend Troop meetings; attend Committee meetings; attend Patrol Leader Council (PLC) meetings.
- Help conduct Scoutmaster Conferences.
- Help Scoutmaster organize, delegate and coordinate other adult leaders.

- Report to the Scoutmaster.

Assistant Scoutmaster - Program

- Attend troop meetings; attend all Patrol Leader Council (PLC) meetings.
- Attend roundtables monthly to get new program ideas.
- Follow up with the SPL to make sure all PLC decisions are delegated and completed,
- After each troop event, evaluate with the PLC how everything went, and how it could be improved,
- Report to the Scoutmaster.

Assistant Scoutmaster - New Scouts

- Recruit new members.
- Maintain a good working relationship with Cub Scout and Weblos feeder Packs/Dens.
- Participate in District/Council youth recruiting efforts.
- Attend Cub Scout Blue and Gold dinners.
- Attend Webelos bridging ceremonies.
- Help Troop Guide plan the Webelos campout.
- Advise Troop Guide and Den Chiefs.
- Report to the Scoutmaster.

Assistant Scoutmaster - Patrol Advisor

- Serve as advisor for all patrols; support Patrol Leaders with suggestions and counseling.
- Follow up to assure, the Patrol Leader is making phone calls, etc.
- Attend training courses and roundtables.
- Report to the Scoutmaster.
- Attend training courses.

Assistant Scoutmaster - Venture Patrol

- Serve as advisor for the Venture Patrol.
- Help plan three (3) adventures a year.
- Oversee fundraising opportunities to finance adventures.
- Support the Patrol with advice and counseling as needed.
- Attend Venture Patrol events.
- Report to the Scoutmaster.

Assistant Scoutmaster - Advancement

- Stimulate advancement and recognition in accord with National requirements.
- Plan and organize four Courts of Honor a year.

- Encourage Life Scouts to attain Eagle.
- Advise and counsel Life Scout's with the planning of Eagle Scout Service Projects,
- Report to the Scoutmaster.